|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SCORING CHECKLIST PEMASOK BARANG DAN JASA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama Pemasok | | | | | | : | | NPWP : | | | | | | | | | | | | | | |  | | | | | |  | |
| Alamat | | | | | | : | |  | | | | | | | | | | | | | | |  | | | | | |  | |
| No. Tlp & Faks | | | | | | : | |  | | | | | | | | | | | | | | |  | | | | | |  | |
| Jenis Barang | | | | | | : | |  | | | | | | | | | | | | | | |  | | | | | |  | |
| Periode Seleksi | | | | | | : | |  | | | | | | | | | | | | | | |  | | | | | |  | |
| Orang yang Dihubungi | | | | | | : | |  | | | | | | | | | | | | | | |  | | | | | |  | |
|  |  | | | | | |  | | Jabatan : Jabatan : | | | | | | | | | | |  | | | | | | | | |  | |
| NO. | | | KETERANGAN | | | | | | | | NILAI | | | | | | | | NILAI PENCAPAIAN | | | | | | | | | | | |
| Ya | | Tidak | | Maks. | | % | | "Ya" | | "Tidak" | | | | Nilai | | | | | % |
| 1 | | | Perusahaan | Status perusahaan berbadan hukum dan PKP | | | | | | | 2 | | 0 | | 8 | | 8% | |  | |  | | | |  | | | | |  |
| Bersertifikasi / Implementasi (ISO, SNI, dll) | | | | | | | 2 | | 0 | |  | |  | | | |
| Menyediakan company profile, katalog brosur, sample | | | | | | | 2 | | 0 | |  | |  | | | |
| Lokasi perusahaan relatif dekat (Jabodetabek) | | | | | | | 2 | | 0 | |  | |  | | | |
| 2 | | | Kualitas / Mutu | Melakukan proses pengecekan (Incoming) kualitas raw material dari suppliernya | | | | | | | 2 | | 0 | | 22 | | 22% | |  | |  | | | |  | | | | |  |
| Melakukan supplier assesment pada raw material | | | | | | | 4 | | 0 | |  | |  | | | |
| Mampu menyediakan barang dengan kualitas spesifikasi yang diminta PT Sutrakabel Intimandiri | | | | | | | 4 | | 0 | |  | |  | | | |
| bersedia membuat surat jaminan kualitas barang yang di supply ke PT Sutrakabel Intimandiri | | | | | | | 3 | | 0 | |  | |  | | | |
| Memiliki pengecekan laboratorium, kelengkapan alat uji dan proses pengujian yang memadai | | | | | | | 4 | | 0 | |  | |  | | | |
| Kandungan TKDN memenuhi persyaratan peraturan | | | | | | | 3 | | 0 | |  | |  | | | |
| Menjamin produk yang dikirim disertai sertifikat COA, TDS /COO/COM | | | | | | | 2 | | 0 | |  | |  | | | |
| 3 | | | Kapasitas Produksi dan Ketersediaan Barang | Kapasitas mesin dan produksi masih mampu untuk memenuhi orderan PT Sutrakabel Intimandiri | | | | | | | 4 | | 0 | |  | |  | |  | |  | | | |  | | | | |  |
| No. | | | KETERANGAN | | | | | | | | NILAI | | | | | | | | NILAI PENCAPAIAN | | | | | | | | | | | |
| Ya | | Tidak | Maks. | | | | % | "Ya" | | "Tidak" | | | | Nilai | | | | | % |
| 3 | | | Kapasitas Produksi dan Ketersediaan Barang | Melakukan preventive maintenance secara berkala dan terjadwal | | | | | | | 4 | | 0 | 16 | | | | 16% |  | |  | | | |  | | | | |  |
| Barang yang diminta selalu tersedia / ready stock | | | | | | | 6 | | 0 |  | |  | | | |
| Waktu indent yang reasonable / singkat | | | | | | | 2 | | 0 |  | |  | | | |
| 4 | | | Harga dan Pembayaran | Harga yang diberikan kompetitif / terendah , stabil dan masih bisa dinegosiasikan | | | | | | | 10 | | 0 | 22 | | | | 22% |  | |  | | | |  | | | | |  |
| Pemberian discount / potongan harga | | | | | | | 4 | | 0 |  | |  | | | |
| Dokumentasi pembayaran lengkap (faktur, invoice, DO, sertifikat dll) | | | | | | | 2 | | 0 |  | |  | | | |
| Syarat pembayaran dengan tempo sesuai yang diharapkan PT Sutrakabel Intimandiri (>30Hari) skbdn | | | | | | | 4 | | 0 |  | |  | | | |
| Pembayaran menggunakan DP ringan | | | | | | | 2 | | 0 |  | |  | | | |
| 5 | | | Pengiriman | Kesanggupan mengirimkan barang tepat waktu sesuai permintaan | | | | | | | 4 | | 0 | 14 | | | | 14% |  | |  | | | |  | | | | |  |
| Packing yang rapi dan memuhi standar dan keamanan , serta dokumentasi lengkap | | | | | | | 2 | | 0 |  | |  | | | |
| Bersedia memberikan jaminan garansi ketepatan waktu pengiriman | | | | | | | 4 | | 0 |  | |  | | | |
| Armada yang dimiliki cukup banyak, izin lengkap dan layak operasional | | | | | | | 2 | | 0 |  | |  | | | |
| Awak armada berseragam & menggunakan APD | | | | | | | 2 | | 0 |  | |  | | | |
| 6 | | | LK3 | Menjamin tersedianya MSDS / Informasi Bahan Kimia,TDS yang masih berlaku. | | | | | | | 6 | | 0 | 10 | | | | 10% |  | |  | | | |  | | | | |  |
| Implementasi ISO 14001, OHSAS 18001 atau SMK3 | | | | | | | 2 | | 0 |  | |  | | | |
| Terdapat warning sign / simbol pada barang berbahaya | | | | | | | 2 | | 0 |  | |  | | | |
| 7 | | | Pelayanan / service | Selalu mudah dihubungi, responsif, komunikatif dan informatif | | | | | | | 2 | | 0 | 4 | | | | 4% |  | |  | | | |  | | | | |  |
| Menanggapi keluhan dan menyelesaikan dengan cepat < 7 hari | | | | | | | 2 | | 0 |  | |  | | | |
| NO. | | | KETERANGAN | | | | | | | | NILAI | | | | | | | | NILAI PENCAPAIAN | | | | | | | | | | | |
| Ya | | Tidak | | Maks. | | % | | "Ya" | | "Tidak" | | | | Nilai | | | | | % |
| 8 | | | Training & Pelatihan | Melakukan Training dan Pelatihan kepada Karyawan secara berkala | | | | | | | 2 | | 0 | | 4 | | 4% | |  | |  | | | |  | | | | |  |
| Memberikan Jaminan Asuransi Kesehatan / BPJS / Astek bagi Karyawan | | | | | | | 2 | | 0 | |  | |  | | | |
| Total | | | | | | | | | | | 100 | | 0 | | 100 | | 100% | |  | |  | | | |  | | | | |  |
| Penilaian:  Kriteria Barang berupa Bahan Baku | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | | | |  | | |  | |
|  | | 1. Nilai 75 ke bawah tidak masuk dalam Daftar Pemasok Terpilih 2. Nilai 75 keatas masuk dalam Daftar Pemasok Terpilih | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | |  | |  | |
| Kriteria Barang berupa Bahan Penunjang   1. Nilai 50 ke bawah tidak masuk dalam Daftar Pemasok Terpilih 2. Nilai 50 keatas masuk dalam Daftar Pemasok Terpilih | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  |  |  | |
| KESIMPULAN : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | |  | |  | | | | | Dibuat oleh | | Mengetahui : | | | | | | | | | | Mengesahkan : | | | | | | | | |
|  | | | | | | | | | |  | |  | | | |  | | | | | |  | | | | | | | | |
|  | | | | | | | | | |  | |  | | | | | |  | | | | | | | | |
|  | | | | | | | | | |  | |  | | | | | |  | | | | | | | | |
|  | | |  | |  | | | | |  | |  | | | | | |  | | | | | | | | |
|  | | |  | |  | | | | | Mgr. Purchasing | | Mgr QA/QC | | | |  | | | | | | Direktur | | | | | | | | |

|  |  |  |
| --- | --- | --- |
| Dibuat oleh | Diperiksa oleh | Disetujui oleh |
|  |  |  |
| Mgr. Purchasing | MR | Direktur |
|  |  |  |